MARTURFOMPAK

INTERNATIONAL

#### **Privacy Notice**

Martur Sünger ve Koltuk Tesisleri Ticaret ve Sanayi Anonim Şirketi and Fompak Ambalaj ve Poliüretan San. ve Tic. A.Ş and its subsidiaries and affiliated companies "Martur Fompak International" as controller of personal and company data is responsible for processing personal and company data that relate to you under applicable data protection laws and regulations.

#### **Scope of this Privacy Notice**

This Privacy Notice explains how we handle individuals' personal information and also company data in the different locations where we operate. Personal information is all information relating to an identified or identifiable individual.

Martur Fompak International process personal and company data according to supplier-buyer relationship between companies and to fulfil necessary form for commercial relation.

### How and where we collect data

We collect personal and company information in a variety of ways through our normal business activities, in both online and offline contexts. This includes, for example, when you place orders or purchase products or services, enter into agreements or communicate with us, or visit and use our websites. We also receive personal information from our customers and suppliers in order to enter into business relationships and to perform services. We may also receive personal information from third parties, including public databases, social media platforms, or third party partners such as analytics or marketing providers.

We keep personal and company data for 2 years in our records.

#### What personal and company data we are processing

Martur Fompak International will process following personal and company data:

- Company information (title, address, tax no, country)
- Site user details (name, mail address, phone number)
- Organization details (parent company and type of ownership details)
- Financial Status of the company
- Personal Data of the employees (names, phone number, certificates, occupation etc.)

#### Purposes for which we use personal information and company data

We use personal information and company data for following reasons:

- Fulling commercial relations between parties,
- Managing our contractual obligations,
- Managing strategies

According to Turkish Data Protection Regulations, Martur Fompak International will process the data of the Company including the company data and also personal data of the employees. If the processing of the company data is no more necessary, the company can demand from Martur Fompak International to erase or anonymize the data.

# **Transferring data to Third Parties**

The company and personal data can only be transferred to third parties with the open consent of the company. In this case Martur Fompak International will suggest the consent of the company. On this case Martur Fompak International shall ensure the protection of the company and personal data within third parties.

## Your rights according to Data Protection Regulations

The Company has several rights according to Turkish Data Protection Regulations such as;

- Demand information about the data processed by Martur Fompak International
- Demand information whether the data is processed according to relation between companies (compliance with the said object for processing)
- Demand information about the third party processors if the data is transferred to them
- Demand revision on the data if anything has changed regarding the data processed
- Demand erasure or anonymization of the data

#### How to Contact us

If you have any questions about our Company's privacy policy, the data we hold on you, or you would like to exercise one of your data protection rights, please do not hesitate to contact us.

E-mail: purchasing.method@marturfompak.com

Telephone : +90 212 345 00 25